



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

DIVISION OF CAGAYAN DE ORO CITY
RELEASED
MAR 07 2025

06 March 2025

DIVISION MEMORANDUM
No. 203 s.2025

SUBMISSION OF DRRM REQUIREMENTS FOR THE NATIONAL RESILIENCE COUNCIL

TO: All Public Elementary and Secondary School Principals
All School DRRM Coordinators

1. In line with the Department of Education's commitment to strengthen Disaster Risk Reduction and Management (DRRM) efforts and in response to the request of the Local School Board for the National Resilience Council, all concerned schools are directed to submit the signed softcopies or scanned copies of the following **DRRM requirements dated CY 2024:**

- a. Copy of Plan and Implementation Reports of retrofitting and/or relocating rebuilding schools in coordination with DepEd and DPWH (protocols and funds)
- b. Copy of school budget and utilization report
- c. Copy of partnership agreement/s
- d. Copy of SDRRM Plan
- e. Copy of Education Continuity Contingency Plan (Identification of Temporary Learning Spaces and Resumption Strategies to include ADM and ALS)
- f. Copy of monitoring and evaluation report
- g. Documentation of monitoring and quality assurance
- h. Documentation of budget allocation and funds usage
- i. Status report on unsafe buildings (if there are any)



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@depd.gov.ph
Website: <https://depdcdo.net/>

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- j. Report on school inspection and maintenance
- k. Report on repair of minor classrooms (if there are any)
- l. Documentation of roles and responsibilities for maintenance
- m. Documentation of budget allocation and funds usage
- n. Copy of Contingency Plan
- o. Copy of resumption strategies
- p. Copy of School Personnel Tracking System
- q. Documentation of provision of psychosocial intervention of learners and personnel
- s. Report on results of Annual review
- t. Report on conduct of Brigada Eskwela
- u. Copy of Integrated curriculum (DRRM)
- v. Report on Skills Assessment
- w. Documentation of Students' participation in DRRM/CCA/EIE activities
- x. Copy of DRRM capacity building plan
- y. Documentation of Training on DRRM and CCA
- z. Compliance report on guidance and regulations of safe school construction
- a.1 Copy of Compliance with NGP through ecological solid waste management
- a.2 Tree growing and caring
- a.3 Gulayan sa Paaralan



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2. Please ensure that all the documents are completed and uploaded to the following Google Drive links by **March 13, 2025**:

-For Elementary Schools:

https://drive.google.com/drive/folders/1oCSkcIXC1uBH0o1ei3UTE5_F3y09C72g?fclid=IwY2xjawI2CF9leHRuA2FlbQlXMAABHWwNvVMcJP45KpBSjxKb_SMy1LYluT2F0pcs1JBDiRGl66TS6ZcaZDMSuA_aem_kymbCwrl3u3q85DHHXRIFw

-For Secondary Schools:

https://drive.google.com/drive/folders/1uJB8GEBV6XHq73wVW-nN8D10GzPZhttO?fbclid=IwY2xjawI2CJpleHRuA2FlbQlXMAABHWwNvVMcJP45KpBSjxKb_SMy1LYluT2F0pcs1JBDiRGl66TS6ZcaZDMSuA_aem_kymbCwrl3u3q85DHHXRIFw

-For Integrated Schools:

https://drive.google.com/drive/folders/1cTSxMpThxbTNQWB-3QYmZ_EWDasu-LRz?fbclid=IwY2xjawI2CMlleHRuA2FlbQlXMAABHWOFx3GF8yRpw5Pkq0lZcIPi3zs_Lrhef4ZTVxEztMRqsJnMWKdw7y53Aw_aem_BjIwX6HVMSZHT_037Zlxjw

3. It is imperative that all documents are submitted on time to meet the National Resilience Council's deadline. Kindly ensure that the files are properly named and formatted as per the guidelines provided.

3. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.

4. This Office directs immediate and wide dissemination of this Memorandum.

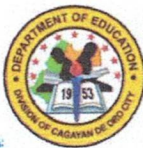
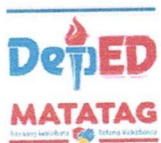
ROY ANGELO E. GAZO

Schools Division Superintendent

For the Schools Division Superintendent:

AUDIE S. BORRES

Assistant Schools Division Superintendent



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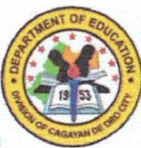
Office of the Schools Division Superintendent

Encl.: As stated
Reference: N o n e
To be indicated in the Perpetual Index
under the following subjects:

DRRM NATIONAL RESILIENCE COUNCIL

DM-030-SGOD-SMN-RQB/ submission of drrm requirements for the national resilience council
March 6, 2025

Competence
Diligence
Outstanding Integrity



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